

CIRCUIT ENGINEERING DISTRICT #7
Board of Directors
MINUTES
1779 Marshall Rd.
Clinton, OK 73601
10:00 AM, Tuesday, June 23rd, 2020

The board of directors for the Circuit Engineering District (CED) #7 met at 1779 Marshall Road, Clinton, OK 73601. The meeting was called to order at 10:02 a.m.

Those present were:

BOARD MEMBERS

Tim Bingham	Kirk Butler	Bart Gossen
Wade Anders	Joe Don Dickey	Mike Allen
Brian Hay	Johnny Davis	Gary Lewis
Steven Fite	Dillon Berry	

CED#7: STAFF

GUESTS: See last page

The Circuit Engineering District meeting agenda was posted prior to the meeting at the Custer County Courthouse, CED-7 office, online at the CED's website and faxed to all (11) District #7 county courthouses, in accordance with Title 25 OS § 311. The following items were presented and approved as written at the CED #7 meeting on Tuesday, June 23rd, 2020 by the Board of Directors as follows:

CALL TO ORDER MADE BY JOE DON DICKEY- CHAIRMAN:

Joe Don Dickey called the meeting to order at 10:02 AM.

ROLL CALL All present

BOARD APPROVAL AND/OR MODIFICATION OF MINUTES FOR THE MAY 19TH , 2020 REGULAR MEETING:

Motion was made by Gary Lewis and seconded by Kirk Butler to approve the minutes as presented. The motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Dillon Fite, Johnny Davis and Steven Fite **Nay:** None

BOARD APPROVAL AND/OR MODIFICATION OF MINUTES FOR THE JUNE 16TH , 2020 SPECIAL MEETING:

Motion was made by Steven Fite and seconded by Wade Anders to approve the minutes as presented. The motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Dillon Berry, Johnny Davis and Steven Fite **Nay:** None **Abstain:** Gary Lewis

BOARD CONSIDERATION AND ACTION TO APPROVE BLANKET APPROVAL FORM FOR THE MAINTENANCE ACCOUNT(MOLLY'S DONUTS, USPS):

Blanket was presented to the board. Motion was made by Gary Lewis and seconded by Kirk Butler, to approve the blanket. Motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Dillon Fite, Johnny Davis and Steven Fite **Nay:** None

BOARD CONSIDERATION AND ACTION TO APPROVE BLANKET APPROVAL FORM FOR THE GENERAL OPERATING ACCOUNT (CITY OF CLINTON, ATT, PIONEER TELEPHONE, OFFICE DEPOT, CTC):

Blanket was presented to the board. Motion was made by Wade Anders and seconded by Steven Fite to approve the blanket. Motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

EXECUTIVE DIRECTORS REPORT

BRIDGE REPORT – John Northup reported that all 2020 bridge projects except for Tillman County Deep Red Creek are ready to go, claiming all STP available, plus some.

ROAD REPORT Blane Gee reported on road projects. Iris Street and Bessie Road phase 1 are finishing up ROW plans. ROW limits are being set on Ridgecrest Road.

CONSTRUCTION MANAGERS UPDATE Brian Young reported on current construction inspection projects

RIGHT OF WAY UPDATE Tim Berry announced all parcels have been acquired on Lawter Road. Cottonwood Road offers are going out. American Horse Lake Road deposit has been made with the county and CED7 has legal right of entry.

SIGNS The sign shop did \$3868 in signs this month and several districts have signs to pick up

BOARD CONSIDERATION AND VOTE TO PAY ALL LEGAL AND JUST CLAIMS OF CED7 AS PRESENTED:

Motion was made by Gary Lewis and seconded by Tim Bingham to approve payment of all legal and just claims as presented. The motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

BOARD CONSIDERATION AND VOTE TO PAY JUNE 30TH AND JULY 15TH PAYROLLS:

Motion was made by Steven Fite and seconded by Kirk Butler to approve and pay June 30th and July 15th payrolls. Motion carried as follows: **Aye:** Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

BOARD CONSIDERATION AND VOTE TO ACCEPT FINANCIAL REPORTS FOR THE FISCAL YEAR TO DATE:

Motion was made by Gary Lewis and seconded by Kirk Butler to accept the financial reports as presented. The motion carried with the following results:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

BOARD CONSIDERATION AND VOTE TO APPROVE ETR EXTENSIONS/APPLICATIONS/RENEWALS

Joe Don Dickey presented ETR extensions for Tillman and Washita Counties. Brian Hay made a motion to approve the extensions and Wade Anders seconded. **Aye:** Tim Bingham, Kirk Butler, Bart Gossen,

Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry
Nay: None

BOARD CONSIDERATION AND VOTE TO APPROVE CIRB TASK ORDERS:

N/A

BOARD CONSIDERATION AND VOTE TO APPROVE FY19/20 BUDGET AMENDMENTS

Brian Young gave a list of budget amendments that would be made (see attached). He noted that amounts would be added to right of way and survey for expenses we cannot be reimbursed for yet and that income will be part of next year. The right of way is part of the American horse lake road project that is in the legal system currently. Gary Lewis made a motion to approve the budget amendments and Mike Allen seconded. The motion carried as follows:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

BOARD CONSIDERATION AND VOTE TO APPROVE PROPOSED FY20/21 CED#7 BUDGET

Brian Young presented the proposed budget for FY20/21. Kirk Butler made the motion to approve the budget as presented and Steven Fite seconded. Motion carried as follows: **Aye:** Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

BOARD CONSIDERATION AND VOTE TO APPROVE ACCO-SIF (WORKMAN'S COMPENSATION)

QUOTE/RESOLUTION FOR FY 20/21 Joe Don Dickey outlined the policy and the two options for payment, pay in full for \$6986 by July 31st or two payments totaling \$7091.00 The premium for the coming year is lower than previous years. Tim Bingham made the motion to approve the ACCO-SIF policy and to exercise payment option 1, pay premium in full at \$6986.00 and Dillon Berry seconded. Motion carried as follows **Aye:** Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None **Abstain:** Gary Lewis

BOARD CONSIDERATION AND VOTE TO APPROVE ACCO-SIG (PROPERTY/LIABILITY)

QUOTE/RESOLUTION FOR FY 20/21 Joe Don Dickey presented the policy and payment options of payment in full or payment in two installments. Premium is stated at \$19526.00. Steven Fite made the motion to make the payment in full and Wade Anders seconded. Motion carried as follows: **Aye:** Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None **Abstain:** Gary Lewis

POSSIBLE EXECUTIVE SESSION TO DISCUSS INDIVIDUAL PERFORMANCE EVALUATIONS FOR CED7 EMPLOYEES AND POSSIBLE SALARY CHANGES FOR INDIVIDUAL EMPLOYEES AS AUTHORIZED BY 25 O.S. 307 (B)(7) DISCUSSING ANY MATTER WHERE DISCLOSURES OF INFORMATION WOULD VIOLATE CONFIDENTIALITY REQUIREMENTS OF STATE OR FEDERAL LAW; AND AS AUTHORIZED BY 25 O.S. 307(B)(1) DISCUSSING THE EMPLOYMENT HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE.

A ACTION REGARDING ENTERING EXECUTIVE SESSION – Brian Hay made a motion to table this item, offering the explanation that either names of employees or positions being evaluated should be listed in the agenda. Johnny Davis seconded. Motion carried as follows: **Aye:** Tim Bingham, Kirk Butler,

Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis, Dillon Berry **Nay:** None

There was no executive session

B. ACTION REGARDING RECONVENING TO OPEN SESSION EXECUTIVE SESSION TABLED.

POSSIBLE ACTION BY THE BOARD ON INDIVIDUAL EMPLOYEE EVALUATIONS AND SALARY CHANGES FOR INDIVIDUAL EMPLOYEES DISCUSSED IN EXECUTIVE SESSION

Executive session tabled. No action

COUNTY COMMISSIONER PARTICIPATION

N/A

NEW BUSINESS:

Judy Dennis of ODOT relayed information from Shelly Williams that not all projects on the 5 year plan have programming resolutions and ODOT will require that to be remedied in the next couple weeks. County Commissioners can expect to receive those resolutions for County Board approval very soon and Dennis asked for their help in returning them as soon as possible. CIRB spending will be halted until they are received.

Joe Don Dickey stated that he had been asked by a board member to step down as Chairman. Dickey explained he had given the matter a lot of thought and determined to step down from his position of leadership in a time of crisis is contrary to his nature. He felt to vacate his position while CED is under scrutiny could lead to unnecessary and unwanted speculation. He noted he would put an item on the agenda in July to address the issue and the board could decide whether or not to make a change in leadership. Kirk Butler reminded the board that members had confidence to vote Dickey to continue as Chairman in December and making a change at the current time should be carefully considered.

ADJOURNMENT:

Motion was made by Tim Bingham and seconded by Johnny Davis to adjourn at 10:43 am. The motion carried as follows:

Aye: Tim Bingham, Kirk Butler, Bart Gossen, Wade Anders, Joe Don Dickey, Mike Allen, Brian Hay, Gary Lewis, Steven Fite, Johnny Davis **Nay:** None

