

CIRCUIT ENGINEERING DISTRICT #7
Board of Directors
MINUTES
1779 Marshall Rd.
Clinton, OK 73601
10:00 AM, Tuesday, April 28th, 2020

The board of directors for the Circuit Engineering District (CED) #7 met via videoconference (<https://us02web.zoom.us/j/92958763328?pwd=YTZMU0F3WU5tTm5sQVVPazNrMEpzZz09> Meeting ID: 929 5876 3328) at 10:00 AM.

Those present were:

BOARD MEMBERS

Tim Bingham	Kirk Butler	Bart Gossen
Wade Anders	Joe Don Dickey	Mike Allen
Dillon Berry	Gary Lewis	
Steven Fite		

CED#7: STAFF

GUESTS: See last page

The Circuit Engineering District meeting agenda was posted prior to the meeting at the Custer County Courthouse, CED-7 office, online at the CED's website and faxed to all (11) District #7 county courthouses, in accordance with Title 25 OS § 311. The following items were presented and approved as written at the CED #7 meeting on Tuesday, April 28th, 2020 by the Board of Directors as follows:

CALL TO ORDER MADE BY JOE DON DICKEY- CHAIRMAN:

Joe Don Dickey called the meeting to order at 10:07 AM.

In lieu of a flag salute due to the videoconference, Randy Robinson led the attendees in prayer.

ROLL CALL Johnny Davis absent, Kirk Butler absent (Butler entered the meeting at 10:14 am) all others present

BOARD APPROVAL AND/OR MODIFICATION OF MINUTES FOR THE MARCH 24TH , 2020 REGULAR MEETING:

Motion was made by Brian Hay and seconded by Gary Lewis to approve the minutes as presented. The motion carried by 7-0 roll call vote (two abstaining) with the following results:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Abstain
Steven Fite – Abstain	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen - Aye

BOARD CONSIDERATION AND ACTION TO APPROVE BLANKET APPROVAL FORM FOR THE MAINTENANCE ACCOUNT:

Blanket was presented to the board. Motion was made by Tim Bingham and seconded by Gary Lewis, to approve the blanket. Motion carried 9-0 by roll call vote with the following results:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen - Aye

EXECUTIVE DIRECTORS REPORT

BRIDGE REPORT – John Northup gave a report on ongoing bridge projects

ROAD REPORT Blane Gee reported on road projects, noting that Louis Road in Harmon County has been sent to ODOT for letting in July

CONSTRUCTION MANAGERS UPDATE Rodney Cabaniss reported on current construction inspection projects

RIGHT OF WAY UPDATE Tim Berry gave the status of right of way on several projects, noting that offers would be coming soon for Cottonwood Road and a Kiowa County project. A revised appraisal on the remaining parcel on Lawter Road is in the works and when it is received, it will be sent to ODOT.

SIGNS The sign shop did \$4041.00 in signs this month and districts in Custer and Greer counties have signs to pick up.

BOARD CONSIDERATION AND VOTE TO PAY ALL LEGAL AND JUST CLAIMS OF CED7 AS PRESENTED:

Motion was made by Brian Hay and seconded by Kirk Butler to approve payment of all legal and just claims as presented. The motion carried 10-0 by roll call vote with the following results:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO PAY APRIL 30TH AND MAY 15TH PAYROLLS:

Motion was made by Steven Fite and seconded by Gary Lewis to approve and pay payroll. The motion carried with the following results:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO ACCEPT FINANCIAL REPORTS FOR THE FISCAL YEAR TO DATE:

Motion was made by Gary Lewis and seconded by Steven Fite to accept the financial reports as presented. The motion carried with the following results:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO APPROVE ETR EXTENSIONS/APPLICATIONS/RENEWALS

There were three ETR Road applications received from Kiowa County for BIA projects on Featherdance, Zoltone and Ozark Trail Roads. CED7 has \$1,026,627.00 left. A motion was made to approve \$700,000.00 of CED7’s available ETR for use on the three Kiowa County applications. Gary Lewis made the motion and Brian Hay seconded. Motion carried 10-0 by roll call vote:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO APPROVE CIRB TASK ORDERS:

Three task orders were submitted for approval. Two were bridge inspection task orders, one for routine inspections and one for fracture critical inspections. The final one was a supplement for JP30700, a Tillman County project for an increase in GeoTech charges over what was in the original task order. A motion was made by Tim Bingham and seconded by Kirk Butler to approve the task orders. The motion carried 10-0 by roll call vote:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE DISTRICT #7 CIRB 5 YEAR PLAN FOR FY 2021 THROUGH 2025

John Northup presented the 2021/2025 5 year plan for approval. He noted there had been a couple of changes since the draft was given to the board last month. Custer County requested two of its project be switched on the plan. Haggard Road was on the plan for 2025 and Custer City Road was in the unscheduled pool and Custer County would like for these two projects to trade places. Location detail was added to a Dewey County Bridge that was on the plan already and Kirk Butler requested a Jackson County District 3 project be added to the unscheduled pool. Jackson County will be applying for grants for that project and this will help them with the grant application process. Brian Hay made a motion to approve the 5 year plan with the proposed changes and Steven Fite seconded. The motion carried 10-0 by roll call vote:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO AUTHORIZE THE FOLLOWING INDIVIDUALS AS SIGNATURE AUTHORITY FOR CIRCUIT ENGINEERING DISTRICT 7 GENERAL ACCOUNT AND MAINTENANCE ACCOUNT: BRIAN YOUNG, ALLYSON ADAMS, LAUREN MORALES, JOE DON DICKEY, TIM BINGHAM, JOHN NORTHUP, JOHNNY DAVIS AND KIRK BUTLER:

Wade Anders made a motion to approve Brian Young, Allyson Adams, Lauren Morales, Joe Don Dickey, Tim Bingham, John Northup, Johnny Davis and Kirk Butler as authorized signers on CED7's general and maintenance accounts. Mike Allen seconded. The motion passed 10-0 on a roll call vote

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO APPROVE THE HIRING OF ADDITIONAL LEGAL COUNSEL/PROFESSIONAL SERVICES TO ASSIST WITH CED7'S LEGAL NEEDS AND WITH ANY ISSUES RELATED TO THE STATE AUDITORS AUDIT OF CED7

Brian Hay made a motion to hire additional legal counsel for CED7 legal needs and to assist with the SA & I audit. Tim Bingham seconded. Motion passed 10-0 by roll call vote as follows:

Mike Allen – Aye	Wade Anders – Aye	Dillon Berry – Aye
Steven Fite – Aye	Gary Lewis - Aye	Tim Bingham – Aye
Brian Hay – Aye	Joe Don Dickey – Aye	Bart Gossen – Aye
Kirk Butler – Aye		

BOARD CONSIDERATION AND VOTE TO APPROVE SALARY ADJUSTMENT FOR BLANE GEE TO REFLECT PROFESSIONAL ENGINEER STATUS

Joe Don Dickey noted that Blane Gee had recently passed the exam to become a licensed P.E. and asked Brian Young to recommend a salary to reflect the achievement. Young's recommendation was \$80,000.00. Tim Bingham made the motion to approve the salary adjustment and Gary Lewis seconded. Motion carried 10-0 with a roll call vote :

Mike Allen – Aye
Steven Fite – Aye
Brian Hay – Aye
Kirk Butler – Aye

Wade Anders – Aye
Gary Lewis - Aye
Joe Don Dickey – Aye

Dillon Berry – Aye
Tim Bingham – Aye
Bart Gossen – Aye

Dickey made a statement regarding Gee's value to CED7, saying that the CED is blessed to have him and he is the future of the CED.

COUNTY COMMISSIONER PARTICIPATION

N/A

NEW BUSINESS:

Joe Don Dickey commented CED hopes to have it's next board meeting in person. Judy Dennis of ODOT noted that any ER claims need to be turned in as soon as possible.

ADJOURNMENT:

Motion was made by Tim Bingham and seconded by Steven Fite to adjourn at 10:42 am. The motion carried 10-0 by roll call vote

Mike Allen – Aye
Steven Fite – Aye
Brian Hay – Aye
Kirk Butler – Aye

Wade Anders – Aye
Gary Lewis - Aye
Joe Don Dickey – Aye

Dillon Berry – Aye
Tim Bingham – Aye
Bart Gossen – Aye